



MEMORANDUM

Date: January 8, 2019

To: Department Heads and Medical Directors

From: Brian Postl, Dean and Vice-Provost Rady Faculty of Health Sciences

Dr. Perry Gray, CMO, Shared Health Manitoba

Re: GFT Recruitment- New and Replacement of Existing GFT Positions

Effective immediately, all Request to Recruit (R2R) submissions must include the attached justification form when recruiting into new or existing GFT positions. Without the justification attached, R2Rs submitted will be returned as incomplete. The forms can be sent to MSAS c/o physicianrecruitment@wrha.mb.ca

Approval of hiring into existing or new GFT position needs to be in place <u>before</u> proceeding with any recruitment. In order to ensure there are no delays in process, please submit both forms well in advance of the anticipated commencement of the recruitment process. You will receive written confirmation when and if the GFT position is approved at which time you can commence recruitment. Should you have any questions please feel free to contact Marie Butler. Director Medical Staff Administrative Services & Recruitment at <u>mbutler@wrha.mb.ca</u>.