

Hiring Pre-Requisites

All listed documents are required for employment with Shared Health ERS	
	Resume and Cover Letter
	3 References (minimum 2 must be previous employers/supervisors) Including email addresses.
	Valid College of Paramedics of Manitoba Paramedic Certificate of Practice
	Primary Care Paramedic Program Certificate (minimum)
	Heart & Stroke CPR BLS Provider (current of 6 months of application)
	Proof of Ability to Work (Canadian Citizenship or Permanent Resident confirmed by: Birth certificate, Passport, or Permanent Resident Card) Photocopies, pictures or scans are acceptable.
	Criminal Record Check including Vulnerable Sector Search (Refer to your local police department) Receipt is sufficient to continue in the recruitment process – original check must be submitted to employer (valid 6 months within offer date)
	Adult Abuse Registry (AAR) (valid 6 months within offer date) Application form: Province of Manitoba Families Adult and Child Abuse Registry (gov.mb.ca) Receipt is sufficient to continue in the recruitment process – original check must be submitted to employer
	Child Abuse Registry Check (CAR) (valid 6 months within offer date) Application form: Province of Manitoba Families Adult and Child Abuse Registry (gov.mb.ca) Receipt is sufficient to continue in the recruitment process – original check must be submitted to employer
	Drivers Abstract & Current Driver Safety Rating (valid 6 month within offer date and DSR must be no more than -4) Form: Request a driving record (mpi.mb.ca) & Driver Safety Rating (mpi.mb.ca)
	Drivers License Must possess and maintain a valid Manitoba Class 4, 3, 2, or 1 drivers license Photocopies, pictures, or scans are acceptable.
	University of Manitoba – Paramedic Job Related testing – Pass Certificate (valid 6 months within offer date.) See attachment for dates and registration information. Occupational testing University of Manitoba (umanitoba.ca)

All documents & correspondence are to be emailed to: ERSRecruitment@sharedhealthmb.ca

Any infractions, offences or investigations on background checks and drivers abstract/DSR occurring prior or after application submission must be reported to the Recruitment Coordinators.

*All costs associated with the application process remain the sole responsibility of the applicant.